

Mile Two Handbook

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Introduction to Mile Two

Mile Two Discipleship School is a program within Providence University College created in 2014 that offers students an opportunity to spend two semesters studying the roots of their Christian faith and implementing understanding outside the classroom. Students take a full-time academic course load that includes daily classroom instruction and two practicum experiences each week. Students share a common dormitory as they pursue their faith in the context of community.

Mission Statement

As a program of Providence University College, Mile Two's mission is to educate and lead students to become more committed followers of Jesus Christ, equipping and training them to make an impact in their world. We accomplish this mission through academic study, service practicums and community living.

Covenant of Faith

Providence University College's mission and objectives are pursued in the context of the following historic evangelical faith statement, supported by all our faculty.

We believe the revelation given by God in Christian Scripture. We embrace the faith set forth in it as summarized in the historic creeds of the Church. We are rooted in the Protestant evangelical tradition and celebrate its international and ecumenical diversity. We affirm the following beliefs as essential to the gospel and to Christian living.

There is one living and true God, creator and sustainer of all things, infinitely perfect and eternally existing in the communion of three persons: Father, Son, and Holy Spirit.

God the Father is the ground of all truth, the standard of all goodness, the measure of all beauty, who supplies providential care for all that he has made and loved.

Jesus Christ is Lord, God incarnate, fully human and fully divine, one person forever, the truth whom we seek and adore. Conceived by the Holy Spirit and born of the virgin Mary, Jesus lived a sinless and obedient life, atoned for sin by his death on the cross, rose bodily for our justification, and ascended to glory where he now mediates on behalf of his people.

The Holy Spirit enables believers to live holy lives by God's regenerating, sanctifying, and illuminating power.

Holy Scripture is divinely inspired, complete, entirely trustworthy, and authoritative for faith and life. It is to be believed as God's instruction, obeyed as God's command, and trusted as God's pledge.

Human beings are created male and female in the image of God. They are called to glorify God, to live in communion with God and one another, and to be stewards of God's creation. All people fail to live up to this calling. They are sinners by nature and by choice. Sinners are justified and renewed only by accepting the grace and mercy of God, poured out in the crucified and risen Son, who is received by faith alone.

The Church, the body of Christ, is composed of all true believers. Local churches, as the visible presence of Christ's body, are called to declare the good news of salvation through worship, discipleship, and witness among the nations.

Through the cross God triumphs over the evil powers that violently oppose God's plan and people. Jesus will visibly return to reign over all creation in power and glory. The righteous in Christ will rise to eternal life and the unrighteous to eternal separation from God.

Covenant of Community Life

Understanding that Jesus Christ is sovereign over every aspect of corporate and individual life, that God's will is revealed in Holy Scripture, that the Holy Spirit interprets such to the church and empowers it to live accordingly, and that everything we have comes from God, we do covenant:

1. To practice a vital and vibrant life of individual and corporate worship of the one true God;
2. To pursue moral excellence in every aspect of our life and relationships;
3. To steward our time, talent, treasure, body, and the environment to the glory of God;
4. To exemplify the gospel of grace by upholding the dignity of, showing respect to, and serving all people regardless of age, race, gender, sexual orientation, religion, or culture;
5. To maintain a living and verbal witness to the grace of God;
6. To practice love, grace, truth, and generosity, and eschew offensive, manipulative, harmful, and deceptive behavior;
7. To sacrifice our own selves for the good of the community and for the sake of the gospel; and
8. When we sin, to forgive and be reconciled to one another and to seek forgiveness and reconciliation with God through Jesus Christ.

Epilogue

This Covenant of Community Life states the general principles by which the Providence Community (employees, Board of Governors and students) agrees to live. The Cabinet and Senate of Providence University College and Seminary reserve the right to establish policies and procedures at any time that uphold the Covenant and allow for the orderly and efficient administration of the institution. Such policies and procedures are set forth in the various handbooks (Student, Employee, Board of Governors).

When someone is hired as an employee, enrolls as a student, or is elected to the Board of Governors, they agree to live according to the Providence Covenant of Community Life for the duration of said engagement. They understand that the institution reserves the right to impose disciplinary actions in the case of failure to uphold either the Covenant of Community Life or the general institutional policies and procedures as set forth in the Providence University College and Seminary websites, and the various handbooks (Student, Employee, Board of Governors).

Philosophy of Education

A Christian Emphasis

As a certificate program of Providence University College, Mile Two practices a distinctive philosophy of education. A major focus of the educational program is the emphasis on the Scriptures as the final authority in all they affirm. This biblical basis is of major significance educationally, not only in the biblical and theological courses and requirements (which substantially exceed those of most Christian liberal arts colleges or universities), but also in developing a biblical perspective in all the curricular and co-curricular programs and activities.

University Level

Providence University College differs from many Christian colleges in its commitment to conduct all of its education at the academic level of accredited university studies. A large and growing number of Canadian and international universities are recognizing this dimension of the Providence University College educational program by recognizing the Providence degree for admittance into graduate programs and by granting a growing amount of credit transfer to alumni. Negotiations in this regard are continually in process. Those who want to know the current state of this matter should enquire with the Registrar.

A Process of Inquiry

We believe that all truth has its ultimate source in God and as such needs to be pursued with honest, open, and thorough inquiry. This is expected of all students and faculty, while recognizing the limitations of individual awareness of the relevant facts and the fallibility of human interpretations of these facts.

Holistic Education

Providence University College seeks to address the physical, emotional, and spiritual needs of students as well as their intellectual needs in a more holistic educational program than is characteristic of most universities. Christian maturity is further developed in the many educational dimensions of Providence University College campus community life and in off-campus field education, athletic, music, and theatre activities.

Admissions

Admission Requirements

Students are encouraged to apply anytime during grade 11 or 12. Applications are available for download from the website or by contacting the Admissions Office:

Providence University College Admissions Office
10 College Crescent
Otterburne, MB R0A 1G0
Toll Free: 1-800-668-7768
Fax: 1-204-433-7158
www.ProvidenceUC.ca

The Admissions Committee will review and consider all applications, references and records of academic performance for admission. It is the policy of Providence University College in the admission of students not to discriminate on the basis of the applicant's race, colour, sex, or national/ethnic origin.

Manitoba High School Students

The academic prerequisite for admission to Mile Two is a certificate of graduation from Grade 12.

Other Canadian Provinces

A full senior high school graduation certificate of standing with the courses equivalent to Manitoba Grade 12 courses is required. Consideration will be given to students with deficiencies as for students from Manitoba noted above under Manitoba High School Students.

United States of America

The academic prerequisite for admission to a three and four year degree program is a completed grade 12 high school certificate with at least five university preparatory credits. Consideration will be given to students with deficiencies as noted above under Manitoba High School Students. While ACT/SAT scores are not required for entrance, students are welcome to include them.

Home School Students

The academic prerequisite for admission is a completed grade 12 high school certificate. A recognized provincial or state program for home school education is preferred. Evaluation is done on an individual basis.

Mature Students

The academic prerequisite for admission is a completed grade 12 high school certificate. Students aged 21 or over who lack the academic prerequisites noted above under Manitoba High School Students may apply for admission through an appeal to the Academic Committee. The Academic Committee may grant probationary acceptance. Evaluation is done on an individual basis.

International Students

Students who are not citizens of Canada should send full details of their academic background when making application. All applications are considered on an individual basis. Graduation from a recognized high school program is mandatory. English language requirements can be found in 2.4.4 Academic Placement of the Providence University College Catalogue. All non-Canadian students must have *Canada Permanent Residency* or obtain *Canada Temporary Residency* through acquisition of a *Canada Study Permit*. Citizens of many countries will also require a *Canada Temporary Resident Visa* (an entry visa) to enter Canada whether as a student, worker, or a visitor. Students are advised to apply to a Canada Visa Office early to allow time for obtaining the necessary immigration documents. All non-Canadian students with *Canada Permanent Residency* or with valid *Canada Study Permits* will qualify for Manitoba Health Care at no cost. All *Canada Temporary Residents* may also be asked to purchase extended mandatory health insurance at the time of registration.

Application Process

- Agree to the Terms of Commitment and Covenant of Faith
- Complete the online application form
- Submit a \$30 application fee
- Distribute the two reference forms, one to a Christian Leader and one to a Personal Friend
- Submit an official high school transcript (interim version if still in high-school)

Acceptance

An Enrollment Officer along with the Mile Two Director will review and consider all applications, references and records of academic performance for admission. Fully completed applications are processed on a first come, first served basis and space is limited. Possible acceptances are as follows:

- Tentative Acceptance may be granted to a current high school student pending completion of high school. Acceptance will be subject to confirmation after the final high school transcript has been received and evaluated.
- Full Acceptance may be granted to a student who meets the Admission Requirements listed above.

Acceptance to Mile Two does not guarantee acceptance into a Bachelor's Degree program at Providence University College. Students wishing to enroll in Providence University College following a year of study in Mile Two are encouraged to review the Admission Requirements published in the Providence University College Academic Calendar.

Academic Information

Registration

Upon receipt of the Confirmation of Enrollment deposit, the Registrar will enroll students in the required fall semester courses. Upon successful completion of the fall semester, the Registrar will enroll students in the required winter semester courses.

Withdrawal from Mile Two requires a completed Withdrawal Form, available from the Providence University College Registrar's Office. A grade of Withdrawal (W) will be assigned to all courses with a start date subsequent to the withdrawal date.

At the discretion of the Mile Two Director, students whose academic, service or community life performance are determined to be detrimental to the overall community life of Mile Two may be placed on Dismissal. A notation of Dismissal will be added to the transcript, and the student will receive a grade of W for all courses with a start date subsequent to the dismissal date. Students may appeal a Dismissal decision by following the Complaint/Appeal and Grievance Procedures in the Providence University College Student Handbook.

Curriculum

Mile Two focuses on delivering the essential courses in Biblical and Theological Studies required by all Providence University College students. Each Mile Two student studies in a cohort model taking the same pre-selected classes listed below.

Semester 1 (15 credit hours)

- Introduction to the Old Testament I
- Introduction to the New Testament I
- Spiritual Formation I
- Early Christianity: The Gospel of Matthew
- Service Learning Practicum I

Semester 2 (15 credit hours)

- Introduction to the Old Testament II
- Introduction to the New Testament II
- Spiritual Formation II
- Pauline Literature
- Service Learning Practicum II
- International Service Learning Practicum

Grading Policy

All work is graded by letter to which grade points are assigned.

A+ 4.0 grade points	C 2.0 grade points
A 4.0 grade points	C- 1.7 grade points
A- 3.7 grade points	D+ 1.3 grade points
B+ 3.3 grade points	D 1.0 grade points
B 3.0 grade points	D- 0.7 grade points
B- 2.7 grade points	F no grade points
C+ 2.3 grade points	

A grade of Incomplete (IN) will be assigned if, in cases of personal illness or other mitigating circumstances, a student is unable to complete the requirements of a particular course. IN grades are subject to the approval of the Mile Two Director in consultation with the Providence University College Academic Committee. Students who later make up the course requirements to the satisfaction of the Mile Two Director may receive a passing grade.

Graduation

Students who achieve a passing grade (50% or higher) in all academic and practicum requirements of Mile Two Discipleship School will receive a Certificate of Discipleship from Providence University College.

Continuing Education at Providence University College

Students who wish to enroll in a Bachelor's Degree Program at Providence University College following the completion of Mile Two are not required to complete a full application. A "Request to Enroll" form is required and probationary conditions may apply, as outlined in the Providence University College Entrance Requirements.

Students who satisfactorily complete all academic and practicum commitments of Mile Two and are accepted to Providence University College are eligible to receive the following credits towards any Providence University College program:

- 121.11 Introduction to the Bible and Christian Theology I
- 121.12 Introduction to the Bible and Christian Theology II
- 117.11 Christian Spirituality I: Formations
- 132.22 Early Christianity I: Jesus
- 199.99 Unallocated Bible and Theology elective
- 429.20 Intercultural Service Learning

Financial Information

Effective September 1, 2016, Canadian funds. Mile Two reserves the right to change its financial policies without previous notice.

Fee Schedule 2017-18

Fee Schedule 2017-18	
Non-Refundable Application Fee	\$30
Residence Damage Deposit	\$150
Confirmation of Enrollment Deposit	\$250
Room and Board (September to April)	\$5900
Tuition (September to April)	\$9000 (less \$250 deposit)

Residence Damage Deposit is required with application. Upon registration, the \$150 will serve as the room damage deposit and remain on account for the duration of occupancy. Non-refundable after August 1.

Confirmation of Enrollment will be applied as a deposit for tuition, and is due upon application acceptance from Providence University College. Mile Two has limited enrollment, and the confirmation of enrollment deposit is required to secure a place. 50% of the deposit is refundable prior to August 1. Non-refundable after August 1.

Room and Board includes double occupancy in the Mile Two dorm, and a 7-day meal plan (3 meals per day). Does not include laundry or personal effects.

Tuition includes all textbooks as well as local and international travel. It does not include parking, phone, or internet service for personal computers.

Payment

Mile Two fees will be charged in two equal installments at the start of each semester (September and January). All charges for the semester are due and payable by the Friday of the first week of the semester. A payment arrangement option for full-time students is available by contacting the Providence Student Aid Coordinator. A \$55 loan registration fee will apply to all payment arrangements and all accounts not paid in full by the payment deadline, and unpaid accounts will be charged interest at 1.0% monthly (12.7% annually). Transcripts and certificates are withheld until accounts are paid in full. The Business Office accepts cash, cheque, Interac or wire transfer. If set up in advance, Providence can also accept a bank-to-bank transfer from another Canadian bank. Please contact the Business Office with all questions related to payment.

Refund Schedule

Tuition

Full refund prior to semester start date (less applicable deposits). There will be a 10% reduction per calendar week for each of the first four weeks following the semester start date. There will be no tuition fee refunds after the fourth week of the semester.

Room and Board

Students may withdraw from Mile Two within the first two weeks following the course start date and receive the appropriate pro-rated refund on room and board. Students who voluntarily withdraw or are dismissed (disciplinary sanction) from the residence at any point past the two-week grace period will be given a pro-rated room and board refund, less a 10% administrative fee.

International Travel

Students withdrawing from Mile Two after airfare for the international travel has been purchased will be responsible to cover the full cost of their ticket.